



smithfield isle of wight

hams, history, hospitality & heart

*SMITHFIELD OLDEN DAYS, June 26, 2010
Non-Profit Vendor/Food Application*

Smithfield Olden Days will be held on June 26th 10:00 am - 5:00 pm in downtown Historic Smithfield. This is a wonderful family event free to the public. We have something for the entire community; art, crafters, antique cars, homemade raft race, BBQ cook off, and so much more. All vendors and exhibitors are an important part of our festival and we value your participation in all of our events.

Please read the vendor application information, including dates and times of Smithfield Olden Days. If you are interested in participating, please fill out the application and mail it with a check to the address below. **The application deadline is June 1, 2010.** Any applications received after June 1, 2010 may not be accepted. All approved applicants receive either written or electronic mail notification.

We look forward to working with you on what will be a great family event. If you have any questions, please feel free to send me an email at thompson@iwus.net or give me a call at 757-357-2214.

**Fee: \$10.00 Make checks payable to:
S.H.D.B.A. (Smithfield Historic District Business Association)**

Mail to:

**Terry Thompson
Smithfield & IOW Tourism
319 Main Street
Smithfield, VA 23430**

www.Visitsmithfieldisleofwightus.net

Rules & Regulations

1. All booths will be outside. Vendors must provide their own tents, tables, chairs and any items needed for their booth. Electricity is not available. Space size is approximately 100 square feet (approximately 10 x 10). Please note that the street is not level. Please come prepared for this as the vendors are to display their work on the street and **not on the sidewalk.**
2. **Set up begins at 8:00 on Saturday and breakdown starts at 5:00 pm. Please Enter Main Street from Church Street and Exit on Institute Street. Drop your crafts and tent at the space assigned to you, remove your vehicle from the road as quickly as possible. Then come back to set up your booth. DO NOT BLOCK MAIN STREET WITH YOUR VEHICLE AT ANY TIME. All vehicles must be off of Main Street by 9:30 am on Saturday.**

3. There are a limited number of spaces for this event. No reservation for space will be accepted without this **COMPLETED FORM**. Get your reservation in early. Booths must be manned at all times during the festival, Saturday, June 26, 10:00 a.m. – 5:00 p.m. No early breakdowns!
4. Due to problems that arose in prior years we can no longer allow the sale of sling shots, snappers, poppers, exploding devices or other loud noise devices at the festival. We reserve the right to refuse anyone. No Crafters or Artists are permitted to sell food.
5. We do not have a rain date. Non-refundable application fee unless the event is canceled due to weather. We will only cancel this event due to extreme weather conditions.
6. We will be contacting you with your booth number and site information.
7. **A photo of the products you would like to sell at this event, must accompany this application**
8. **Please see 3rd page for application.**

PLEASE RETAIN THIS SHEET OF INFORMATION FOR YOUR REFERENCE.

SMITHFIELD OLDEN DAYS 2010
June 26, 2010
Non-Profit Vendor/Food APPLICATION FORM

Name of Applicant/Contact Person: _____

Name of Non-Profit _____

Email: _____

Address: _____

Town: _____ State: _____ Zip: _____

Telephone Number: _____ Daytime _____ Cell _____

Tax ID #: _____

Number of Spaces Requested (10 x 10) _____

Art Media or Craft _____

Comments: _____

Fee: \$10.00 Make checks payable to:
S.H.D.B.A. (Smithfield Historic District Business Association)
Mail To:
Terry Thompson
Smithfield & IOW Tourism Department
319 Main Street,
Smithfield, VA 23430

Contact: Terry Thompson, Special Events Coordinator
Smithfield & Isle of Wight Convention and Visitors Bureau www.visitsmithfieldisleofwight.net
tthompson@iwus.net
Phone 757-357-2214, Fax 757-365-4360

For office use only: _____
Received by Date received

Booth space assigned # _____